

WEEKLY PROGRESS REPORT

NAME Kate Corbett

Week Ending

13-Jul-12

Supervisor's Signature

Drug Laboratory

TOTAL SAMPLES ASSIGNED:	19	RUSH cases*
RUSHES	RUSHES	3

N/A=No Analysis Needed

LABORATORY TIME		
	Time Allocation	Overtime
VACATION	7.5	
HOLIDAY		
SICK		
PERSONAL		
COMP TIME		
LEAVE W/O Pay		
COURT	5	
COURT TRAVEL	2.5	
QA/QC		
INSTRUMENT MAINT.		
TRAINING		
TRAINING TRAVEL		
MEETINGS		
CASEWORK	5.5	
OTHER - IN LAB	17	
OTHER - OUT OF LAB		
Total All	37.5	0
Total Out of Lab		

SUMMARY	
SAMPLES ASSIGNED	19
SAMPLES COMPLETED	3
SAMPLES IN BACKLOG	18

Total time out of lab	0.00
Total time in lab	37.50
Total overtime*	0.00

Comments:		In Progress	In Progress

Cases worked on OT				

|Case# Type Case# Type Case#

Type #
0